



## Highland Oaks Homeowners Association, Inc.

P. O. Box 796, St. Rose, Louisiana 70087

[www.HighlandOaksHomeowners.com](http://www.HighlandOaksHomeowners.com)

### PROXY FORM for October 10, 2020 General Membership Meeting

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**President**

Ron Taylor

**Vice-President**

Rene Tournillon

**Secretary**

Ralph Scheid

**Treasurer**

Wendy Carter

**Director of  
Maintenance**

Tiffany Proutey

Member's Name (Print): \_\_\_\_\_

Member's Address: \_\_\_\_\_, Saint Rose, Louisiana

I hereby grant the proxy to cast my membership vote in the General Membership Meeting of Highland Oaks Homeowners Association, Inc. on the date shown above and any adjournment, recess or postponement of the meeting to:

**The Association Board of Directors**

or

\_\_\_\_\_

*Print name of person to whom you grant your Proxy*

Sign here: \_\_\_\_\_

Date Proxy Signed: \_\_\_\_\_, 2020

#### Frequently Asked Questions

What do I do with a Proxy I grant to a person? Give it to the person who will attend the meeting for you and tell him or her to bring it to the meeting. It must be turned in at the Sign-In table.

What do I do with a Proxy I grant to the Association Board of Directors? **Deliver it to any Board member or mail to the HOA P.O. Box, postmarked by October 5th.**

What if I change my mind? If you sign and deliver a Proxy and then decide to attend the meeting, just let one of the Board members know when you get there. Your Proxy will be voided and you will be able to vote along with the other members.

Co-Owners The Articles of Incorporation and the By-Laws of Highland Oaks Homeowners Association, Inc. allow homeowners one vote for each lot they own in the subdivision. If two or more people own a home together, they must decide among themselves how the vote will be cast. If you are part of a group that owns a home in Highland Oaks and you wish to grant a proxy, it will be easiest for you to grant one proxy for the group. If each person in the group wants to grant their own proxy, be sure that the proxies understand that they must decide which one of them will cast the one vote at the meeting and how.

Resolutions If a resolution comes up for a vote at the meeting, you will cast one vote for or against it for each lot that you or your group owns. One lot? One vote.

Elections **There will be an election of Board of Directors members at the meeting.** There are five (5) seats on the Board to be filled. The five candidates receiving the highest number of votes will be elected. The By-Laws allow you to cast one vote for each seat; however, you must vote for a different person for each seat. In other words, you cannot cast all five of your votes for one person. Nominations will be made at the meeting.

Visit the HOA  
WWW site for  
Board and Com-  
mittee contact  
info, dues pay-  
ments, and for  
important HOA  
information.